



## Fox-Boorstein International Internship Fellowship Application

The Fox-Boorstein Fellowship is available to students in any major, although priority is given to students majoring in Government. It is intended to support Smith students working internationally at summer internships in governmental or non-governmental/profit or non-profit international organizations that involve a policy focus or involve global issues.

The amount of funding available changes from year to year depending upon the number of applicants and the amount of money in the fund. Over the last five years, the award has varied from \$300-\$800.

Please be aware that the rules governing other Smith College funds may preclude award of multiple funds for a single summer internship, and thus may require that you offset your awards. Students may combine Praxis funds with Fox-Boorstein funds, capped at a combined total of \$4,400. Please check with the administrators of other Smith College funds from which you are securing support to determine if an offset is necessary.

**Instructions:** download and save this document to your local drive. Open in Acrobat, complete it, save it again, and email as an attachment to government@smith.edu, subject line: Fox-Boorstein Application. **The deadline to submit all application materials is Friday, April 25, 2025.**

Name:

Class Year:

Smith ID Number:

Major:

Preferred email address:

U.S. Citizen: Yes          No

What is the name of the organization where you will be an intern this summer?

What will be your primary duties?

How does your internship relate to the goals of the fellowship? Note the Fox-Boorstein is designed to support internships in governmental or non-governmental **international** organizations. (No more than 100 words.)

How does your internship relate to your course of study? (No more than 100 words)

Is your internship a paid position?

Have you applied for or received any other support for the summer? (See note above about potential funding offset requirements.)

Please attach a detailed budget describing the amount of support you are requesting and the purposes for which it will be used. Funds are typically awarded to assist with housing and transportation costs. An Excel budget worksheet can be downloaded [here](#).

Two faculty references, at least one of whom must be from a member of the Department of Government at Smith, must be submitted to [government@smith.edu](mailto:government@smith.edu) by the application deadline. **Name your references below and download the form for references from the web page to send to them, or alternately, they may send their recommendations as an email message directly to [government@smith.edu](mailto:government@smith.edu).**

References:

Please include a resume and transcript with your application. Send questions and applications to [government@smith.edu](mailto:government@smith.edu). The deadline is **Friday, April 25, 2025**.

Proof of employment in the form of an offer/acceptance letter must be submitted for any funds awarded to be paid. Some awards to non-US students may be subject to US federal tax withholding.

## **Fox-Boorstein International Internship Fellowship Agreement**

Read the following carefully, and sign below indicating that you understand these fellowship award guidelines and agree to abide by them. Be sure to read the Fellowship description on the Government web page.

- Priority for Fox-Boorstein Fellowships is given to Government majors and to unpaid internships.
- Students considered for a Fox-Boorstein Fellowship must be currently enrolled and in good academic standing. Students who are temporarily withdrawn, or withdraw for any reason during the application process, will no longer be eligible. Graduating seniors are also ineligible.
- Applicants must be working at an internship whose mission falls within the parameters of the donors' intentions. The Fox-Boorstein Fellowship supports students with international internships occurring abroad, rather than agencies in the US that have an international reach.
- Proof of employment in the form of an offer letter from the employer cited in the application must be submitted before any funds awarded will be paid.
- Awards to some non-US students may be subject to US federal tax withholding up to 30%. Those taxes can be recovered after filing the US tax return if the awardee qualifies. Tax issues can be discussed with the Smith College controller's office.
- A comprehensive budget of your internship-related expenses and income sources must be submitted at the same time as your application form.

I have read these terms and agree to them.

Signature:

Date:

Printed Name: